



## Operational Procedure

### COVID-19

September 2021

<b>Operation/Action</b>	<b>Assessed for</b>	<b>Procedure</b>	<b>Notes</b>
Entering the building	Dancers Parents/Carers	<ul style="list-style-type: none"> <li>• Everyone to enter and exit the building using the front door at reception. Social distancing to be adhered to.</li> <li>• Hand sanitiser available upon entering the building which we request everyone use. You're welcome to use as you exit the building also.</li> </ul>	<p>Front door will be unlocked 15 minutes prior to the first class start time. Inside door will be unlocked 10 minutes prior to first class start time.</p> <p>Hand sanitiser to be provided by Ambition Dance Academy.</p>
Waiting area	Dancers Parents/Carers Siblings	<ul style="list-style-type: none"> <li>• The waiting area at Purwell Primary School can be used by dancers waiting for their class, and families/carers whilst the class is taking place.</li> <li>• Face coverings are now a personal choice, if you wish to wear one whilst in the building please do so, however we are not requesting you to.</li> <li>• Tables and chairs can be used whilst in the waiting area.</li> <li>• We request you social distance as much as possible whilst in the waiting area.</li> </ul>	<p>The hall and waiting area are separated by curtains. Please do not move the curtains to view the class.</p> <p>We ask that everyone is respectful of people's choice to wear or not wear a face covering.</p>

During class	Dancers Teachers	<ul style="list-style-type: none"> <li>• Hand sanitiser is available in the hall, dancers and teachers to use this whenever they wish to.</li> <li>• Social distancing will take place where possible.</li> <li>• Windows in the hall will be open to provide ventilation.</li> </ul>	Provided by Ambition Dance Academy
Dancer preparation	Dancers	<ul style="list-style-type: none"> <li>• Dancers are to bring their own water bottle. Facilities are available to refill bottles but cups/bottles are not available to provide dancers with.</li> <li>• Dancers are to wear ADA uniform to classes. Jackets can be worn as the weather is becoming colder. These are to be removed after the warm up during class.</li> </ul>	Please do not share water bottles unless siblings.
Exiting Class	Dancers Parents/Carers	<ul style="list-style-type: none"> <li>• The class will exit the hall into the waiting area before the next class will be invited in.</li> <li>• Dancers are to meet their parent/carer and leave the building together as soon as possible.</li> <li>• Hand sanitiser is available to use as you leave the venue.</li> </ul>	<p>Please wait away from the curtains before your class. This allows the previous class to exit without crowding.</p> <p>We encourage you to leave the building after class to keep numbers in the building as low as possible.</p>